DATE: February 10, 1993

TO:

Distribution :

FROM:

William I. Campbell

SUBJECT: Issues Management Meeting, March 2-5, 1993

From March 2-5, 1993 we will have the follow up meeting to the Issues Management meeting we had in December in Leesburg, Virginia. In this meeting we will review our business objectives and five year plan, update everyone on the core process organization changes and plan the March 31 meeting for the larger PMUSA management group.

The meeting will be held at the Ryetown Hilton, 699 Westchester Avenue, Ryebrook, NY 10573 (914/939-6300). Please plan on arriving the evening of Tuesday, March 2. The meeting will conclude about 2:00 p.m. on Friday, March 5. Richmond Travel will be sending you a letter with information relative to logistical and travel arrangements. Thank you.

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